**Minutes**

Date: ~~DRAFT~~ November 22, 2019

Torch Lake Township - Day Park Advisory Committee

Approved December 11, 2019

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| **Meeting**  | November 22, 2019 |
| **Time:**  | 12:00 PM (Noon) |
| **Attendees**  | Leon Darga, Wendy Davidson, Robert (Bob) Hawkins, Virginia (Ginny) Hawkins, Jim Meinke, Sue Sarin, and Rita Service. Deborah Graber as assistant. |
| **Absent** | Christine Szejbach |
| **Secretary** | Alan Martel |
| **Minute Draft** | Alan Martel |
| **Audience** | None |
| **Agenda** | As approved below |

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| 1. **Approval of Agenda Content**

Add to Item 7 as follows: 7A. Committee Organization, 7B. Budget,7C. Mike Healy- Web Site Linc. Motion to approve with changes by Rita Service, seconded by Jim Meinke. Motion passed 7-0 |

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| 1. **Citizen Comments**- None
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| 1. **~~Minutes of November 1, 2019~~**~~- Motion to accept with corrections by Leon Darga, seconded by Sue Sarin. Motion passed 7-0. Rita Service wanted the following noted for future follow up but was not part of the November 1, 2019 meeting:~~

***~~This was not discussed, but I did ask the question. Can we insert? If not, then we can address at next meeting since I am creating a database.~~***~~2019 Budget:~~~~$ 8,000 Janitorial Service (is this day park? Acct 101-756-812)~~~~$12,500 Misc. (for day park? Acct 101-757-957)~~ ~~$ 6,000 Land Improvement - Day Park (101-901-974.010~~~~$40,000 Day Park – Bldgs./Improvements (101-901-975.010)~~ |
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| 1. **E-mail Assignments** Martel asked the committee to indicate their preferred address up to the @ in the address, which would be followed by torchlaketownship.org for the township email host. He indicated these would be in place by the next meeting of the committee.
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| 1. **Meeting with Burt Thompson at the County Road Commission-**

Leon Darga, Jim Meinke and Alan Martel met with Burt Thompson at the Antrim County Road Commission offices in Mancelona on November 12, 2019. Leon Darga submitted a summary of the road commission meeting and verbally gave a report about the meeting.* As long as the county maintains jurisdiction, any change to what is normal uses on Public Dock Road will require the county to evaluate the change and to submit it to the three person county road commission for approval. Burt seemed to indicate that the road commission will not make any changes to use outside their normal guidelines.
* Leon felt there was not a logical alternative other than to review the pros and cons of the township taking over jurisdiction.
* Leon saw two questions that needed to be answered. 1. Do you want to transfer jurisdiction, and 2. What do we want to change? He felt we needed to look at the benefits, risks and cost estimates. He was going to make up a list of pros and cons for the committee to consider at the next meeting.
* Jim Meinke wanted to know the legal considerations of taking over jurisdiction.
* Jim Hawkins wanted to know if the grant money could be paid back to the state?
* Martel said he would check on both of these questions with the township attorney Todd Millar. He said he would also check on the liability of road jurisdiction.
* Because there is interest in understanding the process of obtaining the park grant from the state as well as the original intention of Bill Good in his donation to the parks acquisition, Virginia Hawkins, Rita Service and Jim Meinke volunteered to go through the large files on the park to understand its history and intentions.

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| 1. **Watercraft Rental-**

Motion by Wendy Davidson to table until we can determine capacity and need. Seconded by Sue Sarin. Passed 7-0 |

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|  7A. **Committee Organization** Motion by Wendy Davidson to nominate Virginia Hawkins as Committee Chair. Seconded by Leon Darga. Passed 7-0Motion by Leon Darga to nominate Rita Service as Committee Co-chair. Seconded by Wendy Davidson. Passed 7-0 |

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|  7B. **Budget**Rita Service passed out what she called a “brain dump” which is a spread sheet of any and all park committee data with references and notations.  |

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|  7C. **Mike Healy- Web Site Linc** Martel will contact the township web master to and a Day Park Committee linc to the web site.  |

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|  8. **Next Meeting**  Wednesday December 11, 2019 at 10:00 AM |

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|  9. **Citizen Comments-** None |

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| 10. **Committee Member Comments-** None |