Minutes: ***Final***

Date: May 5, 2021

Torch Lake Township - Day Park Advisory Committee

|  |  |
| --- | --- |
| **Meeting** | Wednesday, May 5, 2021 |
| **Time:** | 11:05 AM |
| **Attendees** | Leon Darga, Virginia Hawkins (Chair), Sue Sarin, Christine Szejbach, Rita Service (Vice Chair) |
| **Absent** | Bob Hawkins, Jim Meinke |
| **Secretary** | Rita Service |
| **Audience** | 1 |

|  |
| --- |
| 1. **Approval of Minutes** |
| 4/21/21 minutes approved. Leon Darga motioned, C. Szejbach seconded |

|  |
| --- |
| 1. **Agenda** |
| L. Darga made motion to accept Agenda changes, S. Sarin seconded. Passed 5-0 |

|  |
| --- |
| 1. **Citizen Commentary –** None |

|  |
| --- |
| 1. **Old Business** |
| * 1. **Lead Coordinator Final Job Description:** Description was agreed to.   2. **Boat Ramp Envelopes:** At printer   3. **Perimeter Safety Control:** On hold until 2022 season due to current issues getting contractors and materials. Committee agreed to postpone.   Proposals need to be submitted to TLT Board for review & recommendation.   * 1. **Website:** In process. |

|  |
| --- |
| 1. **New Business:** |
| * 1. **Temporary exit/entrance signage:** 3 ordered.   2. **Maintenance Items**: V. Hawkins to prepare list of items   3. **Help Wanted:**      1. Posted & sent to Central Lake & Elk Rapids high school. |

|  |
| --- |
| 1. **Summary Actions for Next Meeting** |
| 1. Park cleanup prior to opening |

|  |
| --- |
| 1. **Next Meeting**  May 19, 2021 @ 12:30 p.m. |

|  |
| --- |
| 1. **Citizen Commentary:** Citizen comment that boat ramp cash box needs to be locked at all times throughout the year. |

|  |
| --- |
| 1. **Committee Members Commentary:** None |

|  |
| --- |
| 1. **Adjournment**  1:00 pm. L Darga motioned, S. Sarin seconded |