TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF TOWNSHIP BOARD MEETING

JUNE 21, 2016

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Goossen, Amos and Windiate

Absent: None

Others: EMS Director Persons

Audience: 6

1. REPEATING AGENDA:
2. Meeting convened at 7:00 PM followed by the pledge to the flag.
3. Minutes of May 17, 2016.  **Motion** by Goossen to approve as prepared was seconded and passed 5-0.
4. Correspondence, etc: 1. Burt Thompson from County Road Commission will be present at the July 19th Board meeting to discuss TLT roads and the proposed Road Millage. 2. Letter was read into the record received from Scott Kreutzer voicing his concerns over proposed changes to the Day Park boat ramp.
5. Agenda Content: **Motion** by Schultz to approve as amended was seconded and passed 5-0. Add item D. 3 Audit Bid; renumber 3, 4, and 5; add D. 7 Day Park update; renumber 6 to 8.
6. Citizen Commentary: 1. From the audience Dave Heeres, who is running for re-election as our County Commissioner District 1 representative, spoke regarding the number of County proposals on the August ballot. In particular, the Recycling Millage is important, as recycling has been paid for through October, but after that there is no funding. 2. EMS Director Persons mentioned that we’re getting busier! Four runs in the last 4 days.
7. CONSENT AGENDA: **Motion** by Goossen to approve was seconded and passed 5-0. (Note: There was no Zoning Administrator Report).
8. SPECIAL REPORT AGENDA: Goossen reported the Planning Commission held two Public Hearings at their June 14th meeting. The first was a Special Use request for outdoor seating at the new Torch Lake Café, which was approved with conditions, including no outdoor music, food service ending at 9:00 PM and the use of down lighting. The second hearing was Version 6 Decks & Walkways in Setbacks, a Zoning Ordinance amendment, which was approved with changes. Version 7 reflects those changes and will be sent to the Board for their approval.
9. BOARD DISCUSSION/ACTION:
10. Conservation District Millage Proposal: Mary Schoenherr, Chair of the Millage Committee, was present to discuss the millage proposal. The Conservation District has very strict rules regarding the use of funding, and currently only 3 contracts are in place. They have no other funding available, other than grants. They need to have a Director/Grant writer in place; otherwise they are missing out on funding opportunities. Also needed are repairs and other miscellaneous expenses. The approval of the millage proposal would provide funds for these positions, maintenance and repair, etc.
11. Budget Amendment Resolutions:
12. Road Fund 2016-13: **Motion** by Schultz to amend the Road Fund 204.446.976.000 budget from $35,000 to $80,000 to cover expenses for road improvements was seconded and passed 5-0 roll call vote.
13. Fire Fund 2016-14: **Motion** by Goossen to amend the Fire Fund 206.336.981.000 budget from $50,000 to $113,256 to cover expenses, and to amend the Revenue 206.336.671.000 from $10,000 to $49,000 true revenue was seconded and passed 5-0 roll call vote.
14. General Fund (ZBA) 2016-15: Because line 101.722.802.020 Attorney fees is over budget, the **Motion** by Windiate to increase that line from $1500 to $5,000 was seconded and passed 5-0 roll call vote.
15. Audit Bid: **Motion** by Goossen to approve the bid from Baird Cotter & Bishop as Township auditors for the years 2017-2019 was seconded and passed 5-0.
16. Day Park Ordinance and Municipal Civil Infraction Ordinance: Having been reviewed by township attorney and his suggestions incorporated into the document dated 05/20/2016, the **Motion** by Amos to approve Ordinance 2016-01 with one addition was seconded and passed 5-0 roll call vote. Under “Boat Size” change item 3. to read “Combined weight of 6500 pounds (boat & trailer)”. The Municipal Civil Infraction Ordinance is not yet available for action.
17. Discussion Only Ordinance Changes to Chapter II 2.16 B and Chapter XIX 19.02 B: Discussion but no formal action taken at this time. Chairman Keelan did send an email suggesting the board consider eliminating all of 2.16.
18. ZBA Decision Bucklew/Petrillo Appeal: Martel gave explanation of the ZBA denial of the Bucklew appeal regarding stairs and a deck with shed on Lake Michigan. At a previous meeting, the ZBA had already made their ruling to deny the appeal, therefore, they do not have the authority to re-hear the same appeal.
19. Day Park Update: 1. Schultz reported on activity over the Memorial Day week-end as being normal, with many one-way boat launches. Many boaters believe that because they live on Torch Lake, they don’t have to pay a fee. NOT TRUE. Township residents and tax payers are free but others must pay the launch fee of $5. Martel will look into township options when boaters don’t want to co-operate with the rules. 2. The bid for the ramp repair has been approved, but we’re waiting for the DEQ permit.
20. U.P. MTA Summit: Martel shared his experiences attending this MTA workshop.

E. CITIZEN COMMENTARY: 1. Jerry Kulka commented that originally the Day Park was designed for township residents only. Perhaps we need to think about gating the entrance. 2. Bob Spencer asked which version of the Decks and Walkways Zoning Amendment was used at the Planning Commission meeting, 6 or 7? He stated he believes the township has an issue with posting “Notices” and asked how we want to deal with this? We also had an agreement to train new employees regarding FOIA and the Open Meetings Act and we have fallen behind on this too. It’s important that we comply with the law and our policies.

1. BOARD COMMENTARY: 1. Goossen wanted to be on the record that we can do nothing to try and circumvent the Open Meetings Act. 2. Amos asked if anyone had received a map showing the proposed bike trail. He also commented he believes emailing is a problem. Should we create a policy against Schultz asked about FOIA policies and current billing. 3. Martel wants to work on documenting a practice for Public Notices for meetings, etc. Who will be in charge of which steps?

With no further business the meeting was adjourned at 9:16 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk