TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF TOWNSHIP BOARD MEETING

OCTOBER 17, 2017

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Schoenherr, Petersen and Windiate

Absent: None

Audience: 8

1. **REPEATING AGENDA**

1. Meeting was called to order at 7:00 PM followed by the pledge to the flag.

2. Minutes of September 19, 2017 and Special Meeting October 5, 2017:  **Motion** by Windiate to approve the

Minutes of September 19, 2017 with one correction was seconded and passed 5-0. In item E. change November “4” to November “11th”. **Motion** by Petersen to approve Minutes of October 5, 2017 Special Meeting as prepared was seconded and passed 5-0.

3. Correspondence, etc. Letters were received from Janet Ventzke and Gary & Rebecca Greenfield.

4. Agenda Content: Motion by Petersen to approve with one addition was seconded and passed 5-0. In D. change 2. to 2 A. and add 2 B. Tom Persons Insurance.

5. Citizen Comment: None

1. **CONSENT AGENDA**

**Motion** by Martel to remove EMS and Fire Reports for discussion was seconded and passed 5-0. Schoenherr would like to see details in the reports such as how many attended training sessions or responded to a fire call, the outcomes, was it successful, etc. For EMS are we prioritizing our training to the types of runs we have? She feels more rigor is needed in the reporting. With no further discussion the Motion by Martel to accept the EMS and Fire Reports was seconded and passed 5-0.

1. **SPECIAL REPORT AGENDA**

Petersen reported the Planning Commission has two different ideas regarding fences, one from Grobbel and one from Kulka; Grobbel gave report on the progress of the Master Plan work, with one more public input session scheduled; A-Ga-Ming requested and was granted a one-year extension of the zoning permit to build a new restaurant and clubhouse.

1. **AGENDA FOR BOARD DISCUSSION, ETC.**
2. Appointment of Maryanne Jorgensen to Planning Commission:  **Motion** by Martel to approve 3 -year appointment to the Planning Commission was seconded and passed 5-0.
3. A. Appointment of Ralph Houghton to the Zoning Board of Appeals:  **Motion** by Schultz to approve 3-year appointment to the ZBA was seconded and passed 5-0.

B. Tom Persons Health Insurance: The township’s health insurance plan with Priority Health will expire November 30th 2017. Mr. Persons has researched 6 agencies to find the best plan for single person coverage and is suggesting Aetna Open Choice PPO Network. After discussion, the **Motion** by Windiate to accept the Health Insurance proposal suggested by Mr. Persons from Aetna, to begin December 1, 2017 through November 30, 2018, at a cost of $10,691.16 per year for both, as previously agreed upon in the budget, was seconded and passed 5-0.

3. Hiring of Deb Graber as Zoning Administrator: Was approved at October 5, 2017 meeting. She is doing great! The Zoning Admin Agreement and Salary Draft were agreed upon verbal by Ms. Graber.

4. Fee Schedule: Comparison chart of surrounding township fee schedules was discussed. Martel would like to forward the additions he is suggesting to the attorney for review. No action taken.

5. Blight Ordinance: Review the Draft with suggested additions to our current Ordinance and have recommendations for next month’s meeting.

6. Day Park UP-Date: Martel has asked Design Group of Petoskey to submit ideas for ways to make the pier safer; consensus is we have a responsibility to make the park safe and to uphold Mr. Good’s intention of providing access to the water. From the audience, increasing the shade and preserving the swim area are important elements to consider. Martel will look at the possibility of reducing some of the activities at the park.

1. **FUTURE MEETINGS AND HEARINGS:**
2. Board Meeting Tuesday November 21, 2017
3. Planning Commission Tuesday November 14, 2017
4. Public Input for Master Plan Saturday November 11, 2017
5. ZBA Special Meeting Wednesday October 18, 2017 HAS BEEN CANCELED.
6. **PUBLIC COMMENT:** None
7. **BOARD COMMENT:** Schoenherr welcomes Graber to Zoning Admin position. She feels that when we work on an ordinance it is in response to something. Would like to see us get to point where we are reviewing our ordinance to be more proactive and in alignment with our Master Plan. Feels like we are trying to fix something retrospectively as opposed to looking at the plan and where we want to be. Petersen agrees it tough to be reactionary, and it helps when we have public input. Windiate reminds Central Lake School District residents there is an election on November 7, 2017 for the Char-Em ISD. Schultz reminds the Board of the MTA Antrim County Chapter meeting October 26th at Central Lake Township hall. With no further business the meeting was adjourned at 9:22 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk