TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF TOWNSHIP BOARD MEETING

JUNE 19, 2018

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Petersen and Windiate

Absent: None

Audience: 5

1. **REPEATING AGENDA:**
2. Meeting was called to order at 7:00 PM followed by the pledge to the flag.
3. Minutes:  **Motion** by Petersen to approve Minutes of May 15, 2018 was seconded and passed 4-0. **Motion** by Petersen to approve Minutes of Special Meeting May 21, 2018 with one correction was seconded and passed

4-0. In item 3. Change “LAS” to “ALS”. **Motion** by Petersen to approve Minutes of Special Meeting May 24, 2018 with one correction was seconded and passed 4-0. In item 3 B. change “BOARS” to “BOATS”. The **Motion** by Schultz to approve the Minutes of Special Meeting June 13, 2018 as prepared was seconded and passed 4-0.

1. Correspondence, etc.: Memo from the Antrim County Conservation District dated June 14, 2018 regarding legal authority of Soil Erosion Officer; memo from Conservation District regarding MSU Boat Wash event at Day Park on July 22nd; camera installation will be done by tomorrow; a computer link from the ambulance directly to 911 is coming soon!
2. Agenda Content: **Motion** by Windiate to approve additions to the Agenda was seconded and passed 4-0. Add item E. 6 Resolution for MDot, item 7. Tax Properties; item 8. Deputy Supervisor; item 9. Addendum.
3. **CONSENT AGENDA:** Accepted as presented.
4. **CITIZEN COMMENTARY:** Through Deb Graber, the owner of the Torch Bay Motel is asking if the Township can help in any way regarding their request to lower the speed limit through Eastport, or perhaps install a blinker light at 31 and M88. They have contacted the Sheriff but wonder if we can help in any way.
5. **SPECIAL REPORTS AGENDA:** There was no Planning Commission meeting in July so no report. They did not have a quorum so the meeting was cancelled.
6. **BOARD DISCUSSION/ACTION:**
7. Day Park Custodial Contract: **Motion** by Petersen to approve with changes was seconded and passed 4-0. Under responsibilities item 3. Change “weekly” log to “monthly”; under Seasonal Schedule, the park will close after Labor Day weekend.
8. Cemetery Ordinance: A draft was handed out by the Supervisor with his suggestions. Look over for next month’s meeting and to submit any other ideas.
9. Day Park Ordinance: A draft was handed out dated June, 2018 for review. Look it over for next month’s meeting and to submit any other suggestions.
10. 407 Boat Ramp Ordinance: Look the draft over for next month’s meeting and to submit any other suggestions.
11. Budget Adjustment: The **Motion** by Petersen to approve Resolution 2018-12, which increases the 101 Cost Center by adding Line item 101.171.703.000 Wages/Deputy Supervisor by $6,000 was seconded and passed 4-0 roll call vote.
12. MDot Resolution: The **Motion** by Schultz to approve the Performance Resolution for Governmental Agencies was seconded and passed 4-0.
13. Tax Foreclosed Properties: The **Motion** by Schultz to deny the purchase of any of the Tax Foreclosed Properties being offered by the County was seconded and passed 4-0.
14. Deputy Superviso**r: Martel has appointed Deb Graber as his deputy.**
15. **Addendum: The Motion** by Schultz to approve the addendum to the Clerk Report was seconded and passed

4-0.

1. **FURTURE MEETINGS:**
2. Board July 17, 2018 7:00 PM
3. Planning Commission July 10, 2018 7:00 PM
4. No ZBA in July.
5. **CITIZEN COMMENTARY:** NONE
6. **BOARD COMMENTARY:** Schultz thanked all involved with the Newsletter; tax bills will be mailed the first week in July; questions about park control and office phone numbers. With no further business the meeting was adjourned at 8:24 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk