TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF TOWNSHIP BOARD MEETING

JULY 17, 2018

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Cook and Windiate

Absent: Petersen

Audience: 11

1. **REPEATING AGENDA**
2. Meeting was called to order at 7:00 PM followed by the pledge to the flag.
3. Minutes: **Motion** by Cook to approve the Minutes of regular Board Meeting June 19, 2018 as prepared was seconded and passed 4-0. The **Motion** by Cook to approve the Minutes of Special Board Meeting July 5, 2018 with correction was seconded and passed 4-0. In item 6. second line, change to read there “could” be a newsletter in the winter.
4. Correspondence: Employment application received from Cynthia Henegar.
5. **CONSENT AGENDA**

Reports from the Zoning Administrator, Fire and 911 were accepted as presented. Reports from the Clerk, Treasurer and EMS were pulled for discussion. **Motion** by Cook to approve Clerk report with one void check was seconded and passed 4-0. The **Motion** by Cook to approve the Treasurer report with brief explanation was seconded and passed 4-0. The **Motion** by Schultz to approve the EMS report with one correction was seconded and passed 4-0. Change “and surrounding area” to “Township”.

1. **1. CITIZEN COMMENTARY:**

Barry Cole introduced himself as a candidate for Antrim County Probate Judge on the November ballot; Marc Anderson would like to address the Board regarding the Day Park Ordinance; Sheriff Bean presented a comparison of the 2018 911 report vs 2017; he spoke of the marijuana issue that will be on the ballot in November; his department is down by 3 at this time and will be interviewing soon.

**2. AGENDA CONTENT:**

**Motion** by Windiate to approve Agenda Content with additions was seconded and passed 4-0. Add item C 2. Agenda Content; add items 1 a. EMT Hire and item 11 Paddle Antrim; remove items E 3 and E 7.

1. **SPECIAL REPORTS AGENDA:** Deb Graber reported for the Planning Commission meeting held on July 10th. At that meeting the PC sent the Ordinance Amendment to Section 19.01 regarding municipal civil infractions to the County Planning Commission for their review; the PC is discussing Carriage Houses and are asking how the Board would like them to proceed; they discussed the pros and cons of an Outdoor Events ordinance; the Master Plan Public Hearing dates have been set for August 14, 2018 at 7:00 PM, with the Planning Commission meeting immediately following. The second date is August 25, 2018 at 10:00 AM. Both hearings will occur at the Community Services Building (CSB).
2. **BOARD DISCUSSION/ACTION:**

1 A. EMT HIRING: After brief discussion of qualifications, etc. the **Motion** by Cook to approve the recommendation of the EMS Director to hire Jenna Sehl as EMT/Basic, pending standard background checks, etc. was seconded and passed 4-0.

1 B. DAY PARK RAMP EXPERIENCE: Included in the report submitted by the Deputy Supervisor, a compilation of the data collected at the Park over Memorial Day Weekend and July 4th week was presented. The report combines all the data collected in spreadsheet format.

2. Boat Ramp Fees: To date, $1992.00 has been collected in ramp fees at the park.

3. Removed

4. Day Park Ordinance: The Draft dated Revision July, 2018 contains changes shown in red. Comments were received from Marc Anderson regarding commercial use and other issues. Martel would like the Board to look at the revisions and bring comments to next month’s meeting. No formal action taken.

5. 407 Boat Ramp Ordinance: A draft ordinance was presented but contained many errors that need to be corrected. It will be on next month’s agenda. No formal action taken.

6. Benefit Ordinance Revisions: Changes to the draft dated 07/11/2018 are shown in red and include the addition of the cell phone stipend, Medicare Advantage Plan option and stipend for declining health insurance thru the township. **Motion** by Cook, seconded by Martel to adopt Police Ordinance 2018-06 as amended was passed 4-0 roll call vote.

7. Removed

8. Paving Contract: Discussion of contract with Antrim County to pave the portion of N. East Torch Lake Drive in Torch Lake Township. The total estimated cost is $100,000, with Torch Lake’s portion estimated at $90,000. A down payment of $67,500 is needed to set the project in motion. The **Motion** by Schultz to approve the contract was seconded by Martel and passed 4-0 roll call vote.

9. Fences Zoning Amendment- Word change: In Section 2.27.2 A. the word “Federal” ordinary high-water mark was inadvertently added by the Planner. The word “Federal” should be removed. The **Motion** by Martel to remove the word “Federal” was seconded and passed 4-0.

10. Fire Fighter Recommendation: After brief discussion of qualifications, etc. the **Motion** by Schultz that we approve the Fire Chief’s recommendation to hire Casey Lorincz as probationary fire fighter, pending standard background check, et. was seconded and passed 4-0. He will be probationary until completing Fire Fighter I, II training.

11. Paddle Antrim: In response to the letter from Paddle Antrim, dated June 27, 2018, the **Motion** by Cook to extend an invitation to Paddle Antrim to come address the Board at next month’s meeting was seconded and passed 3-1, with Martel casting the nay vote.

1. **FUTURE MEETINGS:**
2. Township Board August 21, 2018
3. Planning Commission August 14, 2018
4. **CITIZEN COMMENTARY: None**
5. **BOARD COMMENTARY:** Mr. Cook commented that patience is a key! Ms Windiate commented that when ZBA, PC or Board members know they will be absent from a meeting a phone call to the Chair would be beneficial. It could help to reduce overall costs to the Township. With no further business the meeting was adjourned at 9:40 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk