Torch Lake Township

Board Meeting

Tuesday, April 21, 2020

APROVED Minutes Township Board Meeting 4-0 WITH CORRECTIONS

April 21, 2020

Community Services Building

Torch Lake Township

Present: Martel, Cook, Windiate Schultz

Absent: Petersen

Audience: 2

**A. Repeating Agenda:**

1. Meeting Called to Order at 7:01 pm

2. Approval of 3/17/20 Minutes: **Motion** by B. Cook to approve the minutes of the March 17, 2020 Regular Board meeting with the understanding that further review of the minutes may take place and an appropriate motion to amend something previously adopted can be made. Seconded and passed 4-0. Approval of 3/17/20 Budget Hearing Minutes: **Motion** by B. Cook to approve the minutes of the March 17, 2020 Budget Hearing with the understanding that further review of the minutes may take place and an appropriate motion to amend something previously adopted can be made. Seconded and passed 4-0.

3. Correspondence and announcements: S. Schultz distributed map of COVID cases in Antrim County from Health Department. Currently 9 cases with no cases documented on east side of Lake Michigan.

4. Approval of Agenda Content: B. Cook **moves** to approve agenda. Seconded and passed 4-0.

5. Citizen Comment: Dave Barr contacted Rieth-Riley in regards to road work on US 31. He was told that the work was to be completed in September and is questioning if work can be completed sooner. DOT would need to be contacted for request.

**B. Consent Agenda:**

Accept the Consent Agenda without changes and with approval of expenditures.

**C. Special Reports Agenda:**

Planning Commission did not meet; however, two ordinances were sent to the County for review, Lighting and Outdoor events. They have 30 days to respond.

**D. Agenda for Board Discussion. Consideration and possible action:**

A. Martel reports that Burt Thompson sent out contracts for various road projects. They were listed separately as there may not be enough time to complete all projects. S. Schultz noted that contract pricing would be locked in at current rate, regardless of completion this season. Original road projects included are Moulton, Sugarbush, Barnes Park and Old Park Roads. Added road not completed last season is split with Milton Township which is East Erickson Road AND A section of Coleman road. Antrim County Road Commission cost share program is allocating $24,634.00 to put towards projects. Township deposits 50% now on all roads discussed ($88,500.00) with final payment when completed. S. Schultz **motions** to approve original roads with the additions of Erickson Rd and Coleman Rd. Seconded and approved 4-0.

**E. Future Meeting and Hearings:**

1. Board Meeting Tuesday, May 19, 2020 at 7:00 pm

2. Planning Commission Tuesday, May 12, 2020 at 7:00 pm CANCELLED

3. There will be **no** Zoning Board of Appeals meeting for May 2020

4. Day Park Committee, there are no planned meetings.

**F. Citizenry Commentary:** None

**G. Board Comment:** S. Schultz noted that Milton Township contacted regarding half share cost road and repair on Erickson. Notes that the whole Lake shoreline is bad. Milton Township inquiring if Torch Lake Township would be willing to assist with cost. B. Cook spoke to unknown damage that is still to come before any further discussion can ensue. S. Schultz also requests update on Employee Handbook. A. Martel states that there is no update as we currently are unable to meet with attorney due to State health guidelines. A. Martel states that there are a number of issues the board needs to meet and address. Clarification will come with the Governor’s updates and Board options that will support health guidelines. K. Windiate reports that over 150 absentee ballots have been received. CHAR-EM ISD will have an election on May 5th. WHICH CENTRAL LAKE SCHOOLS ARE PART OF. Elk Rapids School district will not. Recommendation for all to vote via absentee ballot. Today marks last day to file for Candidates for August primary. In orch Lake Township 2 candidates for Supervisor, 4 candidates for Trustee, 2 candidates for Clerk and the Treasurer running unopposed. With no further business, the meeting adjourned at 7:20 pm.

These minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Veronica Beitner

Recording Secretary