

Passport Acceptance Agency

The Torch Lake Township office is an approved Passport Acceptance Agency and Doris Leech, Township Clerk, is the authorized agent.

Passport Applications and assorted forms are available in the township office. Applications should be completed but not signed until the oath is taken in the presence of the accepting agent. You must have two full 2" x 2" full-face pictures taken against a white or light background, proof of citizenship, and current picture identification. The total fee for persons 16 and over is \$97 and \$82 for persons under 16. Of the total fee, \$30 is the execution fee paid to the township. Therefore, two checks are required. Allow six weeks for routine processing.

Call Doris or visit the U. S. State Department's travel website, www.travel.state.gov, if you have any questions pertaining to passports. Doris's normal office hours are 9 a.m. to 12 noon on Monday, Wednesday and Friday.

NOTICE: New Passport Requirement

It is proposed that all U.S. citizens, citizens of the British Overseas Territory of Bermuda, and citizens of Canada and Mexico will be required to have a passport or other accepted secure document that establishes the bearer's identity and nationality to enter or re-enter the United States by January 1, 2008.

The proposed timeline is as follows:

December 31, 2006 – Requirement applied to all air and sea travel to or from Canada, Mexico, Central and South America, the Caribbean, and Bermuda.

December 31, 2007 – Requirement extended to all land border crossings as well as air and sea travel.