Minutes: ***Final***

Date: June 30, 2021

Torch Lake Township - Day Park Advisory Committee

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| **Meeting**  | Wednesday, June 30, 2021  |
| **Time:**  | 12:31 PM  |
| **Attendees**  | Virginia Hawkins, Bob Hawkins, Rita Service, Robert Cook, Bill Petersen |
| **Secretary** | Rita Service |
| **Audience** | 2 |

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| 1. **Agenda Approval**
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| Motion to approve with changes: R. Service; 2nd by B. Petersen. Passed 4-0 |

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| 1. **Approval of Minutes**
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| June 23, 2021: Motion to approve with revisions: V. Hawkins, 2nd by B. Petersen. Passed 4-0  |

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| 1. **Citizen Commentary –**
	1. Veronica Beitner (Park Lead Coordinator) working on report. Noted 1 violation.
	2. 31 Scoops owner commented would be nice to have 3rd Avenue improvement for kayak/SUB launching as well as improving Day Park for launches. Stated that 31 Scoops applied for rental permit
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| 1. **Committee Commentary**
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| Discussion re: 3rd Avenue site tabled as outside Park’s oversight. Discussion ensued re: Park’s ability to enhance kayak / SUB launching. Discussion included risks, challenges, TLT cost/benefit analysis as well as possible location for future area, i.e. reducing size of swimming area. No further action taken at this time.  |

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| 1. **Old Business**
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| * 1. **Park Attendant Applicant Candidates:**
		1. Two candidates approved at TLT Board’s June 15th meeting
	2. **Trash Clean up:**
		1. Discussion re: increasing scheduled pickup to 2x per week. Suggestion made to increase size of dumpster vs. # of pickups. V. Hawkins to follow-up. A. Davidson notified Committee he will not pick up trash.
	3. **Deputy Supervisor Updates (via phone):**
		1. Cameras – Difficulty in coordinating schedules to discuss.
		2. Upper Pavilion Step Repair – Difficulty in coordinating schedules to discuss.
		3. Parking Lot dust control – Difficulty in coordinating schedules to discuss
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| 1. **New Business:**
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| * 1. **Fencing Estimates:** B. Hawkins estimated commercial grade chain link fence @ $27/foot. Total cost ~$11K. Current ordinance states fence must be 50 feet from water & no higher than 4’. Plantings could be done down to water’s edge to prevent patrons from walking/running into active boat ramp.
	2. **Park Training Session:** To be held Thursday, July 1st at 4pm. R. Service to print out Park Rules for attendants use..
	3. **Signage**: Need to get update from B. Thompson (Antrim County Road Commission). Smoke free & “No RV/Camper” signs installed
	4. **Park Attendant Applications:** Received two applicants. B. Hawkins, R. Service, V. Beitner to interview candidates. Tentatively scheduled for Friday, June 25th at 12:30 p.m.
	5. **2020 Ordinance:** TLT Board approved August 2020 still not posted by TLT Clerk.
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| 1. **Summary Actions for Next Meeting**
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| 1. 2020 Ordinance: Clerk needs to post & remove outdated one
2. Park Rules: R Service print & hand out Rules for Attendants use.
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| 1. **Next Meeting(s):**
2. Regular Committee Meeting: July 13, 2021 @ 12:30 p.m.
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| 1. **Citizen Commentary:** None
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| 1. **Committee Members Commentary:** None
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| 1. **Adjournment**  2:05 pm. V. Hawkins motioned, B. Hawkins seconded
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