Minutes: ***Final***

Date: June 30, 2021

Torch Lake Township - Day Park Advisory Committee

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| **Meeting** | Wednesday, June 30, 2021 |
| **Time:** | 12:31 PM |
| **Attendees** | Virginia Hawkins, Bob Hawkins, Rita Service, Robert Cook, Bill Petersen |
| **Secretary** | Rita Service |
| **Audience** | 2 |

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| 1. **Agenda Approval** |
| Motion to approve with changes: R. Service; 2nd by B. Petersen. Passed 4-0 |

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| 1. **Approval of Minutes** |
| June 23, 2021: Motion to approve with revisions: V. Hawkins, 2nd by B. Petersen. Passed 4-0 |

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| 1. **Citizen Commentary –**    1. Veronica Beitner (Park Lead Coordinator) working on report. Noted 1 violation.    2. 31 Scoops owner commented would be nice to have 3rd Avenue improvement for kayak/SUB launching as well as improving Day Park for launches. Stated that 31 Scoops applied for rental permit |

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| 1. **Committee Commentary** |
| Discussion re: 3rd Avenue site tabled as outside Park’s oversight. Discussion ensued re: Park’s ability to enhance kayak / SUB launching. Discussion included risks, challenges, TLT cost/benefit analysis as well as possible location for future area, i.e. reducing size of swimming area. No further action taken at this time. |

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| 1. **Old Business** |
| * 1. **Park Attendant Applicant Candidates:**      1. Two candidates approved at TLT Board’s June 15th meeting   2. **Trash Clean up:**       1. Discussion re: increasing scheduled pickup to 2x per week. Suggestion made to increase size of dumpster vs. # of pickups. V. Hawkins to follow-up. A. Davidson notified Committee he will not pick up trash.   3. **Deputy Supervisor Updates (via phone):**      1. Cameras – Difficulty in coordinating schedules to discuss.      2. Upper Pavilion Step Repair – Difficulty in coordinating schedules to discuss.      3. Parking Lot dust control – Difficulty in coordinating schedules to discuss |

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| 1. **New Business:** |
| * 1. **Fencing Estimates:** B. Hawkins estimated commercial grade chain link fence @ $27/foot. Total cost ~$11K. Current ordinance states fence must be 50 feet from water & no higher than 4’. Plantings could be done down to water’s edge to prevent patrons from walking/running into active boat ramp.   2. **Park Training Session:** To be held Thursday, July 1st at 4pm. R. Service to print out Park Rules for attendants use..   3. **Signage**: Need to get update from B. Thompson (Antrim County Road Commission). Smoke free & “No RV/Camper” signs installed   4. **Park Attendant Applications:** Received two applicants. B. Hawkins, R. Service, V. Beitner to interview candidates. Tentatively scheduled for Friday, June 25th at 12:30 p.m.   5. **2020 Ordinance:** TLT Board approved August 2020 still not posted by TLT Clerk. |

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| 1. **Summary Actions for Next Meeting** |
| 1. 2020 Ordinance: Clerk needs to post & remove outdated one 2. Park Rules: R Service print & hand out Rules for Attendants use. |

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| 1. **Next Meeting(s):** 2. Regular Committee Meeting: July 13, 2021 @ 12:30 p.m. |

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| 1. **Citizen Commentary:** None |

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| 1. **Committee Members Commentary:** None |

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| 1. **Adjournment**  2:05 pm. V. Hawkins motioned, B. Hawkins seconded |