Minutes: ***Final***

Date: January 11, 2022

Torch Lake Township - Day Park Advisory Committee

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| **Meeting**  | Tuesday, January 11, 2022  |
| **Time:**  | 12.00 PM  |
| **Attendees**  | Virginia Hawkins, Bob Hawkins, Rita Service, Bill Petersen, B. White |
| **Secretary** | Rita Service |
| **Audience** | 0 |

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| 1. **Agenda Approval**
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| Motion to approve with changes: R. Service; 2nd by B. Petersen. Passed 4-0 |

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| 1. **Approval of Minutes**
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| Deferred  |

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| 1. **Citizen Commentary – None**
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| 1. **Committee Commentary – None**
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| 1. **Old Business**
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| * 1. **Safety & Control:**
		1. Drogt Excavating - $6.9K bid approved at 10/19/21 Board meeting
		2. Camera policy approved at Board meeting
	2. **Signage:**
		1. Handicap parking signs to be ordered
		2. Boat prep signs to be ordered
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| 1. **New Business:**
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| * 1. **FY 22/22 Budget Reviewed & Passed 5-0**
		1. Day Park budget to be included in TLT budget
			1. Minimal staffing
			2. Marine contract fee increased from $250 to $350. Funds to be placed in reserve account for future boat ramp repair (therefore, will BI be recognized into income).
			3. Boat ramp fees: 50% fees to be placed in reserve account for future boat ramp repairs. Clerk’s office will need to track to ensure correct accounting
			4. Kayak/canoe/SUP (stand up paddle board): 100% fees reserved for future boat ramp repair
			5. TLT Compliance Officer: patrol Park.
		2. Park/Boat Ramp Budgeted Capital Outlay:
			1. $11.6K road enhancement
			2. $10.5K fencing & birm
			3. $5K cameras
	2. **Kiosk relocation:** tabled
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| 1. **Summary Actions for Next Meeting**
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| 1. Continue search for additional cleaning proposals
2. Order Handicap parking signs
3. Order Boat prep area signs
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| 1. **Next Meeting(s):**
2. TBD.
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| 1. **Citizen Commentary:** None
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| 1. **Committee Members Commentary:** None
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| 1. **Adjournment**  3:00 PM R. Service motioned, B. Petersen seconded
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