Minutes: ***Draft***

Date: October 11, 2023

Torch Lake Township - Day Park Advisory Committee Meeting

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| **Meeting**  | Wednesday, October 11, 2023 |
| **Time:**  | 10:30 a.m.  |
| **Attendees**  | Dave Eggebrecht, Virginia Hawkins, Bob Hawkins, Mike Healey, Donna Purvis, Sue Sarin, Rita Service, Sheila Wright |
| **Absent** | Charlotte Lundy |
| **Secretary** | Rita Service |
| **Audience** | 1 |

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| 1. **Agenda Approval**
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| Agenda approved with changes. M/S: S. Sarin, B. Hawkins, S. Sarin Passed 8-0 |

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| 1. **Approval of Minutes**
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| * September 13, 2023 M/S: S. Sarin, D. Eggebrecht 8-0
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| 1. **Citizen Commentary –** None
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| 1. **Old Business:**
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| * **Bike rack construction :**. Photos still need to be taken & sent to Cherry Capital Cycling Club (“CCCC”) with letter outlining project. Delay due to issue with pad construction. Request TLT Supervisor to mention CCCC grant in TLT website.
* **Trees:** 5 trees @ $1000/tree. Invoice paid, Pine Hill Nursery to plant.
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| 1. **New Business**
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| * **Commercial launch contract review:**: Discussion on civil fines for power loading as well as commercial launch fees. D. Purvis volunteered to gather data re: commercial launch fees & maximum fines allowable. M. Healey agreed to review prior year’s commercial contract,
* **Draft Budget:** R. Service prepared preliminary budget & reviewed with Committee.

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| 1. **Summary of Meeting Action Steps**
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| * **Bob Hawkins:**
* Research maximum civil fine allowed (for power launching violations)

 * **Donna Purvis:**
* Conduct survey of in-state & out-of-state launch fees (commercial, resident, non-resident)
* **Virginia Hawkins**
* Update commercial launch contract
* **Mike Healey**
* Re-read current commercial contract.
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| 1. **Next Meeting: Wednesday, November 8, 2023 @ 10:30 a.m.**
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| 1. **Agenda Suggestions to V. Hawkins: Friday, November 3. Final Agenda: November 7, 2023**
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| 1. **Citizen Commentary:** None
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| 1. **Committee Member Commentary:** None
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| 1. **Adjournment**  12:30 PM M/S: M. Healey, D. Eggebrecht Passed 8-0
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