

TORCH LAKE TOWNSHIP
ANTRIM COUNTY, MICHIGAN
Planning Commission Meeting
Community Service Building
Approved (3.24.25) Minutes
October 28, 2024

Present: Clarke, Walker, Ellison-Coats, Graves, Carleton,

Absent: Merchant (excused)

Others: S. Kopriva

Audience: 4-5

Recording Secretary: J. Petersen

1. Call to Order Regular Meeting:

Meeting called to order at 7:01 by Graves

2. Pledge of Allegiance - *Recited*

3. Consideration of Agenda:

M/S to approve agenda; Clarke/Carleton Vote 5/0

4. Conflict of Interest - *None*

5. Approval of Minutes of August 26, 2024

Sent back to recording secretary to add details regarding public comments made - approve at next meeting

6. Public Comment on Agenda Items - *none*

7. Correspondence

Kopriva reported all correspondence received

8. Unfinished Business

None - SUP 2024-01 Randall Storage Application was withdrawn

9. New Business

a. Master Plan Discussion

The commissioners and Kopriva discussed proposed questions for the survey process. Kopriva asked the commissioners to look specifically for questions about policies and broader questions or concerns, rather than Wordsmithing the document. This survey is only one component of the whole Master Plan Process, some things are better dealt with at an open house. The commissioners and Kopriva reviewed the outline prepared by Kopriva. Surveys to go out late winter, early spring. Then the open house is scheduled. Beckett & Raeder will facilitate this process. They discussed the general timeline presented by Kopriva. Kopriva will send out a reminder email prior to the survey being published to see if anyone has anything else to add.

10. On Going Reports

- 1. Zoning Administrator Report** - as emailed at the beginning of October - Kopriva updated the PC regarding current enforcement issues. PC will now be a 5 member board going forward. (after the election). The reason is due to attendance - not enough quorum.
- 2. PC Representative to ZBA** - Next meeting 11.20.24 for organizational meeting
- 3. TLT Board Representative on PC Report** - Merchant (absent)

11. Public Comment -

Public comment was heard

12. Concerns of Commission

1. **Chair - none**
2. **Members -** Walker would like twp to develop a recreational plan
3. **Consultant -** Upcoming meetings 11.25.24 Monday - same week as Thanksgiving and December meeting might be an issue for attendance. No applications are pending.
Master Plan Timeline: Feb 2025 survey open, March-August - chapter review, May = open house, Nov/Dec start 63 day public review period and Feb/Mar 2026 - public hearing and adoption. Will discuss parks and rec with Bob Cook.

4. 13. Adjournment 8:06pm

M/S Clarke / Carleton Vote: 5/0

Next Meeting: 11.25.24